Policy Title: Qualifications for Service: School/District Representative Candidates

Policy Number: 3.2.2  Last Approved Date: 3/16/19

Regulations Reference: Article VI

I. STATEMENT OF PURPOSE

This policy defines the scope of a school/district representative position on the National Association for Gifted Children (NAGC) Board, the requirements for service, and the criteria by which nominees will be considered and evaluated.

II. POLICY STATEMENT

In accordance with NAGC nomination and election procedures, NAGC voting members in good standing are invited to submit a nomination application for the one (1) School/District Representative Board Member position.

III. DEFINITIONS

Tenure and Restrictions of Office
Successful candidates for the Board of Directors serve for three (3) years, beginning on September 1 of the year elected. Non-officer directors who have served two terms on the Board of Directors may run again for the Board after a period of at least four years off the Board. Individuals are limited to three non-officer terms on the Board. Past presidents may not run for the Board again at the conclusion of their term of office. Board members may not serve simultaneously on organization committees or in leadership positions for any NAGC Networks including chair or chair elect.

Number of Positions
There is one (1) school/district representative board position elected every three (3) years.

IV. QUALIFICATIONS

The following qualifications are evaluated by the Elections Committee to develop a slate of at least (2) candidates for this position:

- Participation in and support of NAGC
- Nominee must be an NAGC member in good standing
- Nominee must currently be a full time PreK-12 school/district employee (i.e., classroom teacher, coordinator of gifted and talented, director of curriculum and instruction, etc.)
• Nominee must have been an active member of NAGC or an affiliate for at least three (3) years
• Active in an NAGC network, committee, or state affiliate Board of Directors
• Agreement to abide by the Candidate Campaigning Policy 4.1 throughout the election cycle.

The Election Committee will also judge candidates for re-election to the board on:
• Accomplishments for the organization
• Evidence of meeting deadlines
• Responsiveness to communications regarding board issues (e.g. voting, program feedback)

V. RESPONSIBILITIES

• Participate in the development and annual monitoring of NAGC’s strategic plan;
• Exercise fiduciary responsibility for the fiscal health of the organization;
• Attend three (3) NAGC Board meetings per year; one in early fall, one at the annual convention each November, and the other usually scheduled in conjunction with the affiliate conference in March. Expenses for Board meetings are eligible for some reimbursement upon presentation of original receipts;
• Serve on at least one Board Committee at the request of the President;
• Represent the best interests of the organization on all issues raised in Board meetings, based on careful analysis of agendas and supporting material;
• Know and uphold the regulations, policies, and procedures of the organization;
• Represent NAGC positions to individuals and groups with whom the Board member interacts (e.g. open doors to potential donors, make visits, or identify key alliance partners);
• Adhere to conflict of interest policy of NAGC;
• Agree to refrain from simultaneous service on Organizational Committees for the duration of the term of office;
• Make an annual cash or in-kind contribution to NAGC during the term of office;
• Make up to two (2) presentations each year to relevant groups on behalf of the organization for no fee; and,
• Recruit new members for the organization.

VI. NOMINATION APPLICATION

All candidates must submit the information outlined below, in the format designated by the Elections Committee, which will constitute the nomination application:

• Demographic Information (Name, home address, phone, e-mail address, and current position)
• Resume, CV, or statement that includes educational background, career highlights and history, leadership activities, and details of NAGC participation

• Biography (word maximum, as designated) that provides NAGC members information regarding your background, experience, and qualifications for the specific NAGC Board position

• Personal Statement (word maximum, as designated) that informs NAGC members why you want to serve NAGC and support the mission of the organization

• Responses to three mission-related questions provided by the Leadership Development Committee (word maximum, as designated)

• Two (2) letters of support from, for example, NAGC leadership, state affiliate officer, division chair, or other individual who will attest to their accomplishments for NAGC. Signed letters sent via e-mail will be accepted.

• One (1) digital photograph

Note: The Elections committee reserves the right to edit any documents submitted as part of the nomination application to meet space requirements on the official NAGC ballot

VII. REMOVAL

Board Members may be removed for cause only. By petition of a majority of the members of the Board of Directors, the Board may consider removing any Board Member. Upon receipt of such a petition, the President shall convene the Board to conduct a hearing on the matter. The Board Member who is charged may also make a defense statement to the assembled Board and/or be represented by counsel at his/her own expense. At least two-thirds of the Board members must be present at the hearing. The Board will render its decision in writing at the close of the special meeting, unless the Board determines by a vote of those present that further investigation is necessary. The Board need only state a general reason for removal in its written decision, which should remain confidential. Only those Board Members who are present for the hearing will be eligible to vote. The vote for removal must be approved by two-thirds of the members of the Board who are present at the special meeting.