



**National Association for Gifted Children**

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## NAGC Elections 2018

### Position: Treasurer

In accordance with NAGC nomination and election procedures, NAGC voting members in good standing are invited to submit their applications by April 9, 2018, for the Treasurer position.

#### **Tenure of Office**

Successful candidate will serve a two-year term, beginning on September 1, 2018.

#### **Qualifications**

The following qualifications are evaluated by the Elections Committee to develop a slate of candidates for this position:

1. Participation in and support of the National Association for Gifted Children. Criteria for consideration include:
  - Nominee must be an NAGC member in good standing
  - Nominee must have served on the Board for one full term in the past 10 years
  - NAGC convention attendance
  - Presentation at NAGC conventions
  - NAGC committee participation
  - Evidence of competency in gifted education
2. Support of and contributions to the field of gifted education (e.g., books, monographs, creative contributions)
3. Demonstrated advocacy and leadership experience (e.g., starting a parent group, starting a local association for the gifted)
4. Other Board experience, examples of Board-level governance service, policy writing experience preferred

#### **Responsibilities**

- Serve as Chair of the Finance and Audit Committee
- Obtain authority as an authorized signer on checks and contracts
- Create and maintain policies related to the budget, audit, investment, financial controls and fiscal management philosophies.

- Lead the Finance and Audit Committee in a review of any contracts for which the value is great than \$50,000; the contract spans multiple years and has a value of more than \$10,000 per year; the contract has financial implications of more than \$10,000 and was not included in the annual budget.
- Oversee, in consultation with staff, the budget development and monitoring process
- Prepare reports for the meetings of the Board of Directors on the status of the current budget, investments and any financial issues requiring Board review and/or approval.
- Meet annually—by phone or in person—with the NAGC auditor, without staff present.
- Participate on the review committee to annually evaluate the performance of the Executive Director and determine the compensation and other financial arrangements of the Executive Director.
- Fulfill other duties as assigned by the President or Board of Directors.